Ford County Fair Superintendent Info Meeting 2025

What is a Superintendent?

- Main roles are to organize, coordinate and supervise the department.
- Assist the judge but do not talk about the exhibits with the judge.
- Be sure the fair rules are being followed. Judges come from all over and may not know our specific rules well so you need to be aware of them. Each project box will have copies of the department rules and guidelines.
- Assist exhibitors as they check in their items. Make sure their entry cards are attached correctly.
- Place items by class or by exhibitor, depending on department so consultative judging can be done with exhibitor.

During Judging

- Once Consultative Judging is complete, have judge look at all exhibits in a class by age group. Determine if it is Blue, Red or White ribbon award.
- Each age group class <u>can</u> have a CLASS Champion and RESERVE CLASS Champion if the exhibit is of the quality for it.
- After all classes in an age group are judged, then all Class Champions exhibits will be consider for the GRAND and RESERVE GRAND Champions for the Age group.
- Once judging is complete, you will assist with attaching ribbons or stickers to the exhibit. Do NOT attach a sticker to the actual exhibit, only to the entry card!
- Complete the superintendent results sheets and Grand Champion report form. Make sure to have name of exhibitor and entry number matching the results listed.

Judging Standards

- Standards are based using a score card developed by the State. The appropriate ribbon should be awarded to the exhibitor based on the evaluation of the exhibit using this standard/score card.
- Standards should not be changed because of problems or situations with which the 4-H'er lives and works.
- Each exhibit will at the end will only have one final ribbon on it or a sticker can be placed over a lower ribbon color.
- Ribbon Placings
 - Purple: Outstanding on all standards
 - Blue: Exceeds the minimum standard; may have minor flaws where improvements can be made.
 - Red: Meets all minimum standards; may be visible signs of needed improvements.
 - White: Fails to meet minimum standards

- Ribbon Placings continued:
 - Reserve Champion RC ribbons are awarded to the second highest quality exhibit in a single class if there is a worthy exhibit. On entry card it is listed as PNK abbreviation
 - Class Champion CC ribbons ae awarded to the highest quality exhibit in a single class if there is a worthy exhibit. On entry card it is listed as PRP abbreviation
 - Reserve Grand Champion RGC ribbons are awarded to the second highest quality exhibit in one project area if it's quality merits this award.
 - Grand Champion GC ribbons are awarded to the highest quality exhibit in one project if it's quality merits this award.

EXAMPLE

Department 20: Displays, Notebooks, Posters, Dioramas



Would do the same for Intermediate and Senior age groups.

Each class can have a class & reserve class champion if judge determines it is of the champion quality Each department will only have 3 Grand Champions & 3 Reserve Grand Champions (1 per age group)

Static Entry Card



Can write a brief description - ex: poster with dog pictures.



Exhibitor Number

This # needs to match the # on superintendent results page with ribbon received.

Circle 1 of the three ribbon color first (blue, red or white). Only Blue ribbon items can move on. If it is chosen Class or Reserve Class you would also circle Pnk (Reserve Class) or PRP (Class Champion)

Superintendent Result Sheet



Superintendent Results sheet

Department _____Geology__

2025

Class	Junior		Intermediate		Senior	
	Grand Champion	Reserve Grand	Grand Champion	Reserve Grand	Grand Champion	Reserve Grand
Name of winner	Holly Green	Chris Clover				
Entry #	448	170				
Class #	2701	2701				
Description	Geology 15 Rocks	Geology box 15 rocks				

2025 Ford County Fair 4-H Superintendent Check List- General Projects

- Organize and have each person accept responsibilities. If you have conflicts, please contact someone on the committee so we aren't short of help.
- When the judge arrives, welcome them and introduce yourselves. Periodically check to see if they'd like a drink.
- # Judging begins at 11:30 am. Please begin judging on time!
- Consultative judging will begin at 11:30 am and people signed up ahead of time. Signup sheet is with your information.
- **Refer to the fair book for your project's guidelines and rules should questions arise.**
- Superintendent lists will be by class and age group unless the items are not being judged by age of member (Plant Science, livestock).
- Assist the judge, but do not talk about the exhibits with the judge. It is your responsibility to ensure that the judges are following our rules as stated in our fair book.
- Mark the placing correctly on the entry tag and results sheet by circling the abbreviation. You can write a brief description (blue shirt, cow picture, etc.) for identification purposes if more than one entry in class or division. We do not use State Fair Stickers except on Arts and Crafts.

Below are the correct ribbon abbreviations:

<u>PRP</u> = Class Champion	<u>BLU</u> - Blue		
<u>PNK</u> = Reserve Class Champion	<u>RED</u> - Red		
	WHT – White		

CB- Cloverbud (5 & 6 year olds) receive a multi-colored ribbon for Cloverbuds.

You will need to write it in the box "Other Placing" if this entry advanced to Grand or Reserve Grand placing for the age group and department.

- When judging is complete, place ribbons/stickers on exhibits. If a sticker, place sticker on lower right hand corner. <u>NEVER put sticker on the actual exhibit!</u> Leave entry tags on exhibits, but turn in final results sheet into the Fair Office.
- Exhibit should only have one ribbon. If the item received a blue, but then went on to receive a class champion/reserve class champion, it would only have the last ribbon received on the item.
- Arrange exhibits for public display. Consider organizing by type of exhibit, ribbon placing, etc.
- Arrange for committee members to check area periodically each day during the fair to tidy up or replace lost ribbons/stickers, etc.
- Exhibits will be released at 12:00 (noon)-2:00 p.m., Monday right after the Appreciation meal. Please be at exhibit area to assist 4-H'ers if you can.
- 4-H age divisions are as follows, as of January 1, 2025:
 Cloverbuds (5-6) Junior (7-9) Intermediate (10-13)

Senior (14 and older)

MOST IMPORTANTLY, SMILE! Fair should be fun! It should be a learning experience!



This check list will be in each project department tote