Sign Up Instructions for "Ford County 4-H Club Days"

Please click on the button below to view the online sign up sheet.
https://www.signupgenius.com/go/10C0C4CA4AA2CA6F4C16-ford6

Once in Signup Genius, you will see the day’s schedule divided up in to three categories: Public Presentations, Dramatics and Dance, and Music. Depending on which area your performance or presentation is listed under, will determine which time slot will work best for you. Before signing up for a time slot, please see the listing of Club Day Events, to find which area your presentation or performance is under. (i.e. Vocal Solo performances will be under the musical category, while a Digital Presentation is found under public presentations category.

To select a time slot, click on the small box within the “Sign Up” rectangle (Example 1). Then proceed to the bottom of the screen and click the “Submit and Sign Up” button. (Example 2)
Once at the “Sign Me Up” screen (Example 3), fill in your 4-Her’s Name, E-Mail Address and Phone Number. You will also need to select the “Type of Event.” (You will not be able to move forward without filling in those areas.) If you will need anything special to do your presentation/performance (i.e. chair, easel, LCD projector and laptop, etc.), please fill in your needs in the “Comment” section. Once you have entered the needed information, click on the “Sign Up Now” button.

After you have clicked on the “Sign Up Now” button, you will see the “Thank You” screen with a listing of which slot you have successfully signed up for. (Example 4) To enter another performance/presentation or child, please click on “Back to Sign Up” button. If you have made an error during signing up for a slot, click on “Edit My Sign Up.”

You will receive a confirmation e-mail (Example 5), informing you of the Extension Office receiving your entry details. If you have any questions or need to cancel, please call the Extension Office at 620-227-4542.

Kansas State University is committed to making its services, activities and programs accessible to all participants. If you have special requirements due to a physical, vision or hearing disability, contact Andrea Burns, 620-227-4542. Kansas State University Agricultural Experiment Station and Cooperative Extension Service is an equal opportunity provider and employer.